

**Minutes of the EEO Trust trading as Diversity Works New Zealand
Annual General Meeting 2017
Thursday 9th November 2017 1.00pm – 2.00pm
Wellington Room, Intercontinental Hotel, 2 Grey St, Wellington.**

AGM Commenced: 1.02pm

The EEO Trust AGM was officially opened with a welcome from EEO Trust Board Chair, Michael Barnett at 1.02 pm on Thursday 9th November 2017.

Apologies: It was noted apologies had been received and that these had been recorded.

*Moved and carried by: **Michael Barnett** / Seconded: **Adrienne Miller**.*

Minutes of the 2016 AGM: It is noted that the minutes of the Annual General Meeting from the 3rd November 2016, had been circulated to members prior to the meeting taking place. With no matters arising from previous business, it was moved that these be accepted as a true and accurate record.

*Moved and carried by: **Michael Barnett** / Seconded: **Kylie Mooney**.*

Chairperson and Chief Executives Report: The Chair outlined that the Chair and Chief Executive's reports were contained in the 2016/2017 EEO Trust Annual Report. It was moved that these reports be received.

The Chair also acknowledged the resignation of the current Chief Executive Bev Cassidy-MacKenzie, after five years, and noted that her service would be acknowledged more fully closer to the end of her tenure.

*Moved and carried by: **Michael Barnett** / Seconded: **Chris Litchfield***

Statement of Financial Performance and Financial Position: The Statements of Financial Performance and Financial Position were contained in the EEO Trust Annual Report. It was moved that these reports be accepted and the Chair confirmed that he was happy to take any questions in relation to this matter. None were raised.

The Chair noted the change in accounting policy in the financial statements. They required a re-statement of our accounts for membership donations to be recognised when they are received.

*Moved and carried by: **Michael Barnett** / Seconded: **John Christie**.*

Appointment of auditor: Crowe Horwath had confirmed their willingness to be reappointed as the auditor for the EEO Trust. It was moved that Crowe Horwath be reappointed as the EEO Trust's auditors for the 2017/2018 financial year

*Moved and carried by: **Michael Barnett** / Seconded: **Ranjna Patel***

Notification of Chairperson's Appointment: It was noted that Michael Barnett agreed to continue in the role of Chair and was reappointed as Chair at the Board of Trustees meeting held prior to the AGM on 9th November 2017.

*Moved: **Michael Barnett** / Second: **Chris Litchfield***

General Business: Attendees were asked whether they had any general business issues to be raised but none were notified. The Annual General Meeting of the Equal Employment Opportunities Trust was called to a close at 1.07pm.

*Moved: **Michael Barnett** / Second: **Kylie Mooney***

Meeting closed: 1.07pm