DIVERSITY WRKS^{NZ}

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ANNUAL REPORT 2019













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WHAT WE DO

We are the national body for workplace diversity and inclusion.

We help New Zealand organisations do workplace inclusion well and do well because of it.

We do this through research, education, advice and the promotion of best practice.

HOW WE DO IT

We actively engage with all our members to help them make positive progress each year towards building more diverse and inclusive workplaces.

We connect with organisations all around New Zealand to promote the benefits of workplace diversity and inclusion.

We are committed to making diversity work positively for New Zealand. Our members can expect that we are:

- Welcoming
- Generous with our knowledge
- Optimistic about being change makers
- Trusted, research-led, committed and pragmatic advisors

DO DISCRISITY AND INCLUSION WELL,

WHY WE DO IT

Our members, and other organisations we engage with, build a more inclusive Aotearoa New Zealand through diverse and inclusive workplaces.

EQUAL EMPLOYMENT OPPORTUNITIES TRUST DEED 1992 - TRUST PURPOSE

To encourage the voluntary promotion of Equal Employment Opportunities as good management practice.

To do this for the benefit of designated groups, those groups in the community disadvantaged by inequality of opportunity in all forms of paid employment, including:

- Women
- Māori
- Pacific Island peoples
- People from any ethnic minority
- People with physical disabilities
- People with mental disabilities
- Other people recognised by the board as being disadvantaged.

To do this through activities that include research, education, advice and recognition of best practice.



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CHAIR'S REPORT

An important role for organisations like Diversity Works New Zealand is to contribute to those conversations where the stakes are high and opinions vary. But as an organisation we have learnt to have those conversations and advocate for behaviour changes within organisations that reflect new and changing employment values.

The last decade has seen a growing awareness around the issues of diversity and inclusion both in the private and public sectors and the response has been positive. It would have been easy to respond with tick box compliance but both sectors have endeavoured to pursue further change by way of participation in the many educational programmes Diversity Works New Zealand have available and others have used our awards to celebrate change and show others the beneficial consequences that good management behaviours deliver.

Diversity Works New Zealand is no different. We have enjoyed a challenging but rewarding year and have managed these modern-day issues that confront businesses and organisations across New Zealand. We have adjusted our offering and resources, we have invested in our people and technology and built our membership and the networks this provides us. Our organisation, from the Trustees to the Chief Executive and her team, are stronger for the work we do and we are privileged to be able to do it.

As you can see from our result, our revenues were up which is a good reflection and an indication that our product offering is right. The surplus for the year (\$150,293) sits well alongside our total accumulated funds (\$853,500) and positions us well for continuing product development and research.

My thanks for the opportunity to work over successive periods with passionate and committed Chief Executives and Trustees.

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MICHAEL BARNETT Chair, Diversity Works New Zealand



OUR BOARD OF TRUSTEES

These are the Trustees serving on the board for the year ended 30 June 2019.

For full Trustee biographies, visit diversityworksnz.org.nz

PRIVATE SECTOR



MICHAEL BARNETT Chief Executive of the Auckland Business Chamber

Michael Barnett is a highly respected voice for business and has led the Auckland Business Chamber for more than 25 years. He leads a management team dedicated to fostering business success by providing a wide range of business advisory and support services to the business community.

He was a proud recipient of a NZ Order of Merit in 2011 for services to business.



JOHN CHRISTIE Director of Enterprise Dunedin

John is a senior management executive with previous director, CEO and project manager experience at several high-profile New Zealand organisations. In his role as Director of Enterprise Dunedin he is a member of Dunedin City Council's executive leadership team. His governance experience includes roles with Otago Polytechnic, South Canterbury District Health Board Audit Committee, Warbirds Over Wanaka, Taieri-Strath Taieri PHO and New Zealand Chambers of Commerce.



SUSAN DOUGHTY Director - Talent & Engagement, Fonterra Co-operative Group

A former partner at Ernst & Young Limited, Susan has devoted her career to raising awareness of equity issues and promoting change. Along with a corporate career spanning 25 years, she has been the director and co-owner of two businesses. Susan is the President of YWCA Aotearoa and a current Board member of the Auckland YWCA, and led the design and launch of the YWCA Equal Pay Awards in 2013.



CHRIS LITCHFIELD Managing Director, Coca Cola Amatil New Zealand Limited

Chris Litchfield is the first Kiwi appointed as Managing Director of Coca-Cola Amatil New Zealand, a position he has held since 2014. His career at Amatil began in 1993 whilst he was completing his BComm in Accounting and Economics from The University of Canterbury. He is dedicated to leading diversity and inclusion and ensuring Amatil is a leading force for change in the New Zealand FMCG sector.



ADRIENNE MILLER Consultant and Independent Director

Adrienne is an experienced senior executive and legal counsel, having previously held roles at Watercare, Downer New Zealand, Carter Holt Harvey (Woodproducts NZ) and Waste Management New Zealand. After leaving Watercare in early 2018, she founded Cupola - a boutique consulting practice. She currently sits on the WIN Board, the Infrastructure New Zealand Advisory Board seeking to achieve greater diversity in the infrastructure industry.



RANJNA PATEL Director of Nirvana Health Group

Ranjna has spent four decades growing Nirvana Healthcare from a family business to 46 clinics with more than 1000 staff. As well as Ministerial appointments to NACEW, the Lottery AK Distribution Communities Development Fund, she is also a Trustee of the Kootuitui ki Papakura Trust, Director of the Bank of Baroda, Executive Trustee of Total Healthcare Otara and a member of the Global Women and Co. of Women Boards.

PUBLIC SECTOR



NAOMI FERGUSON Commissioner and Chief Executive, Inland Revenue, New Zealand

Naomi has been Commissioner and Chief Executive of Inland Revenue since July 2012 and she chairs its Strategic Governance Board. She has more than 25 years' experience working in revenue agencies in the United Kingdom (UK) and New Zealand. Naomi contributes to several public sector wide initiatives and groups, including the Women in Government Network and is a member of the Ministry of Justice Risk and Audit Committee.



MICHELLE HIPPOLITE Chief Executive, Te Puni Kōkiri (Ministry of Māori Development) (term completed)

Michelle Hippolite from Waikato, Rongowhakaata and Te Aitanga-a-Māhaki is the first female Toihautū (Chief Executive) to lead Te Puni Kōkiri; it's a position she has held since 2012. With more than 20 years of experience in the State sector, Michelle has held several senior roles. A career highlight was providing leadership in government for the establishment of the Māori Television Service and constructing strategies for Te Reo Māori.



HELENE QUILTER Secretary of Defence, New Zealand Ministry of Defence (term completed)

Helene has been Secretary of Defence and Chief Executive of the Ministry of Defence since December 2012. She has led a programme of change across all aspects of the organisation and the way it partners with other defence and security agencies. Helene has over 38 years' experience in the Public Service. Immediately prior to her appointment as Secretary of Defence, she was a Deputy Commissioner at the State Services Commission.



DEBBIE POWER Chief Executive of the Ministry of Social Development

Debbie is the Chief Executive of the Ministry of Social Development where she leads one of the largest public service departments in New Zealand. Prior to this appointment, she was the statutory Deputy State Services Commissioner and Chief Executive of the State Services Commission, moving to this role in 2015 from the Ministry of Social Development (MSD) where she was Deputy Chief Executive Service Delivery.

"As the national body for workplace diversity and inclusion, it is our privilege to encourage, advise and highlight best practice."

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#STANDUP

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#STANDUP

FROM THE CHIEF EXECUTIVE

The supreme winner of the 2018 Diversity Awards NZ[™] was the New Zealand Defence Force for their Operation Respect programme. Operation Respect defined respectful relationship behaviours, educated 11,000 employees about sexual ethics and developed shared language to make it easy to call out behaviours that don't match the standard.

It engaged every employee and provided specialist support for anyone who needed it. In a year where there was a lot of talk about sexual harm in the workplace, the judging panel wanted to recognise NZDF's definitive action and how they shared their learnings openly. Doing workplace inclusion well is hard.

Air Vice-Marshall Andrew Clark, Chief of Air Force and Chair of the Operation Respect Steering Committee, would be the first person to tell you that the win made them want to do more, better. When he spoke to our members in Christchurch this year, he was open about the challenges and acknowledged, "We have a lot to learn and a long way to go, but we are absolutely committed to an inclusive and respectful working environment."

Every day of the year, we connect with individuals who are stepping up and leading organisation-wide inclusion initiatives. Sometimes, this is the focus of their job description, but often, this is something done in addition to their day-job because they want to be allies and accelerate change. Each of them is committed to doing diversity and inclusion well, even when it is hard. As the national body for workplace diversity and inclusion, it's our privilege to walk alongside them to encourage, advise and highlight best practice.

During the 2019 financial year, we have welcomed more than 100 new employer donor members; articulated the business and social advantages of workplace diversity and inclusion to more than 5,000 people, including audiences from new industry sectors, all around the country; introduced a new mobile-accessible website that was visited 80,400 times; and had nearly 9,500 downloads of our resources, including our major research review on the Case Model for Workplace Diversity.

Our unique partnership between the government and employer donors has been a defining feature of our organisation since its inception in 1992. The income to do the work outlined in our Trust Deed comes from membership donations, government funding and services fees for education and advice.



We have had a successful year because of new members and increased member activity. We are supported by a committed group of Alliance Partners. We are grateful both for their financial support and for their leadership of national workplace inclusion projects.

During my first full year as steward of Diversity Works New Zealand, we have focused on a fivepoint agenda that allows us to actively engage with our growing membership base, to deliver value and insight and to encourage positive progress. As I write we are reviewing member insight research to see how we can do better on all three factors. This annual report document is designed to show you the achievements and outcomes of our dedicated team in each of our five agenda areas.

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RACHEL HOPKINS Chief Executive, Diversity Works New Zealand

OUR STRATEGIC PILLARS

1. FOUNDATIONS FOR THE FUTURE

During FY19 Diversity Works New Zealand invested in team capacity and capability, as well as in systems and processes to improve our service and performance.



DR GUILLERMO MERELO



MARY HADDOCK-STANILAND

We welcomed several new team members to deliver value to our members and enable us to engage with a wider constituency in promoting workplace diversity and inclusion. Senior appointments included:

- Dr Guillermo Merelo, who has a PhD in the subject of cultural diversity in New Zealand from the University of Auckland and is an internationally published author on the topic.
- Mary Haddock-Staniland, who has a professional background in HR, business development and administration as well as being a prominent transgender rights activist.

During the year we renewed our long-standing Alliance Partnerships with:

- Coca-Cola Amatil
- Department of Internal Affairs
- Russell McVeagh
- Skills Highway
- State Services Commission
- Te Puni Kōkiri
- Vodafone



We launched our new mobile-enabled website with new UX design and integrated it with our CRM Pivotal and Xero accounting software at the same time.

2. TRUSTED ADVISORS

We are trusted advisors to our employer donors as they take deliberate action toward workplace inclusion; actions to remove employment barriers for people who experience discrimination, disadvantage or disability and actions to build workplaces where every employee can contribute their best to the success of the organisation.

THE WORKPLACE DIVERSITY CASE MODEL



Authored by our Diversity Manager Dr Guillermo Merelo, this is a powerful research review that will help all New Zealand organisations unlock social and economic success through workplace inclusion. It covers all the local and international evidence demonstrating that inclusion is more than just the right thing to do, it is a strategic imperative that increases operational performance. The report is designed to equip people leaders with all the evidence they need to talk confidently about why diversity and inclusion works, so that they can get on with the how. Developing your inclusive culture will give your organisation the ability to plan better, drive representation in your workforce and use demographics to anticipate customer needs and opportunities.

WORKSHOP CONTENT REVIEW

As the national body for workplace diversity and inclusion, we pride ourselves on offering training that is research-based and expert-led. This year we reviewed the material for our Unconscious Bias, Men As Allies, Aspiring Female Leaders and Improving Cultural Intelligence training. The materials were updated by a subject matter expert, then peer-reviewed by diversity and inclusion practitioners. Additionally, we created training material for our new workshops, Inclusive Leadership and Foundations of Bi-culturally Confident Organisations.

NEW ZEALAND WORKPLACE DIVERSITY SURVEY



Conducted annually, this survey of public and private sector organisations throughout New Zealand provides a fresh snapshot of how our workplaces see and respond to diversity issues. The April 2019 survey had 369 respondents. It was analysed by a joint research team from Massey University and the University of Auckland and revealed growing awareness and improving practice alongside several diversity issues that continue to require more attention. Following the release of the report, Chief Executive Rachel Hopkins encouraged business leaders to consider how women were represented in decision-making roles, initiatives in place to engage our aging workforce, actions to remove bias from recruitment and promotion processes and recruitment and promoting career development for people living with disabilities. This year we also partnered with The Diversity Agenda. Data from its members was analysed as a subset to get a snapshot of the architecture and engineering industries, then shared in a post-survey workshop in Wellington.

DIVERSITY AND INCLUSION STOCKTAKE REVAMP

More than 60 organisations have completed our new Diversity and Inclusion Stocktake since it was re-launched in February 2019. This is as many as completed the original stocktake in the three years from 2015 to 2018.

WEBSITE VISITS

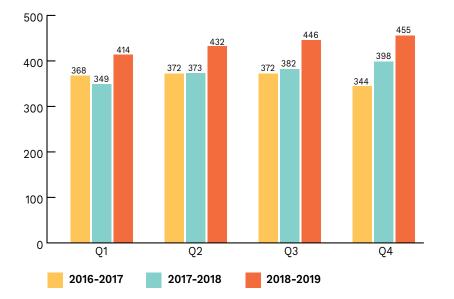
In the 2018-2019 financial year, visitors to our website viewed a total of 157,500 pages. The number of resource downloads during that period was 9241.

OUR STRATEGIC PILLARS

3. GROWTH

There is a growing interest in doing diversity and inclusion well across organisations of all types, sizes and in a wide range of industry sectors.

For example, we have seen a big increase in entries in our awards programme; the rise of specialist diversity and inclusion roles in organisations; and an increase in traffic to our website. To deliver the work envisaged in our Trust Deed, we need to be able to meet this demand and deliver the standard of research, education and advice expected of a national body.



MEMBERSHIP GROWTH 2017-2019

NEW WORKSHOP

The newest workshop added to our training calendar, Foundations of Bi-culturally Confident Organisations, was launched in November 2018. Developed to help people leaders feel more confident with understanding the Maori experience and perspective and integrate it into the workplace, the workshop is facilitated by the founder of Indigenous Growth Limited Michael Moka, supported by kaumatua (elders). Bi-cultural confidence is the foundation of successful cultural diversity and inclusion in any organisation, Michael says. "If we can get the people of this land to bring their whole selves to work, it will lead the way for other cultures."

EDUCATION TAILORED FOR MEMBER ORGANISATIONS

WE CUSTOMISED



FOR NEARLY



92% rated the training

as excellent

96%

rated the expertise and delivery of the training as excellent



rated the content of the workshops as excellent

4. LEADERSHIP & BEST PRACTICE

We promote best practice workplace inclusion in New Zealand through our awards programme, through collaborating with other organisations, through engaging with the difficult and leading edge topics of workplace diversity and through engaging with new audiences.

2018 DIVERSITY AWARDS NZ™

Attracting a record 93 entries, the 2018 Diversity Awards NZ[™] were presented at a Gala Dinner in Auckland, attended by more than 700 business representatives from the public and private sector and the Hon Carmel Sepuloni, Minister for Social Development and Disability Issues, on 29 August. The New Zealand Defence Force (NZDF) took out the Supreme Award with its initiative to tackle harmful sexual behaviour in the workforce.

Judging Convener Neil Porteous says the judges were impressed by the progress made in a short time by an organisation with a hierarchical structure and a traditionally masculine culture. "If an organisation like the military can address this issue in a little over a year, other organisations can certainly change their culture."

NZDF shared its story at Diversity Group Meetings at Vodafone in Auckland, Te Puni Kōkiri in Wellington and Meridian Energy in Christchurch.

FAMILY OF FACILITATORS

Our family of facilitators is a group of subject matter experts who work with Diversity Works New Zealand to ensure our members access the best content and practical expertise in different diversity dimensions. We get together regularly throughout the year for professional development sharing sessions.

FOUNDATION MEMBERS' BREAKFAST

Championing a diverse supply chain to allow businesses and organisations to support our local communities to financially grow and prosper was the key theme at this event held in partnership with Westpac and Air New Zealand in October 2018. Westpac Head of Procurement Rob Halsall, Air New Zealand General Manager Procurement Chloe Surridge, Pacific Business Trust CEO Kim Tuaine and Tū Māia Partner Sacha McMeeking were guest speakers at the breakfast.

OUR STRATEGIC PILLARS

5. **REACH**

We need to be accessible to all organisations wanting to understand more about how to do workplace diversity and inclusion well.

In FY19, we've focused on being out of Auckland, on growing industry sector awareness of the benefits of diversity and inclusion and on providing different platforms to distribute information.

E-DIVERSITY ONLINE LEARNING

Our e-Diversity programme, provided in partnership with online learning experts Skillpod, allows organisations to increase the impact of diversity and inclusion conversations throughout their business no matter their size or location. The first training modules cover Unconscious Bias, providing foundation information and tools to help our workforces become more conscious, inclusive and high-performing. It offers content developed by Diversity Works New Zealand and and peer reviewed by subject matter experts, and flexible learning, with modules available anytime, anywhere, on any device.

ENGAGING WITH NEW SECTORS

We have collaborated with Infrastructure New Zealand, the Tourism Export Council New Zealand, Recreation Aotearoa, the Commercial Communications Council, Engineering New Zealand, the Diversity Agenda and the New Zealand Law Society to produce and contribute to events and to support their promotion of more inclusive workplaces in New Zealand.

WORKING THROUGHOUT NEW ZEALAND

We have delivered 40 per cent of our public training outside of Auckland this year. We've travelled regularly around the country to visit members, deliver customised training and speak at industry conferences.

SOCIAL MEDIA AND EMAILS

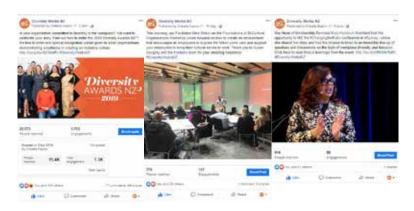
There has been a significant increase in the number of people engaging with our social media this year. Our LinkedIn page followers have increased by 300 per cent, from 339 at the start of the year to 1220 at the end of the year. Facebook followers have increased by 82 per cent from 823 at the start of the year to 1495 at the end of the year. Twitter followers increased by four per cent from 1539 to 1595.

Our email newsletter subscribers increased by 28 per cent from 3123 to 3998.



+300 % LinkedIn followers







Public worksnop
HRINZ event
Customised training



STATEMENT OF FINANCIAL PERFORMANCE

FOR THE YEAR ENDED 30 JUNE 2019

	NOTE	2019	2018
REVENUE		\$	\$
Donations, fundraising and other similar revenue	1	931,270	795,383
Revenue from providing services	1	795,614	522,762
Interest, dividends and other investment revenue	1	12,417	7,635
Total Revenue		1,739,301	1,325,780
EXPENSES		\$	\$
Expenses related to public fundraising	2	58,950	60,027
Volunteer and employee related costs	2	755,939	534,923
Costs related to providing services	2	750,033	501,799
Other expenses - Depreciation	2	24,085	23,961
Total Expenses		1,589,008	1,120,710
Surplus / (Deficit) for the year		150,293	205,070

STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2019

	NOTE	2019	2018
CURRENT ASSETS			
Bank accounts and cash	3	680,625	375,218
Debtors and prepayments	3	328,500	506,000
Investments	3	170,962	93,276
Total Current Assets		1,180,087	974,494
NON-CURRENT ASSETS			
Property, plant and equipment	5	67,504	38,713
Total Non-Current Assets		67,504	38,713
Total Assets		1,247,591	1,013,207
LIABILITIES			
Current Liabilities			
Creditors and accrued expenses	4	135,023	85,468
Employee costs payable	4	50,843	33,505
Other current liabilities	4	208,225	191,027
Total Current Liabilities		394,091	310,000
Total Assets less Total Liabilities (Net Assets)		853,500	703,207
ACCUMULATED FUNDS			
Accumulated surpluses	6	853,500	703,207
Total Accumulated Funds		853,500	703,207

For and on behalf of the trustees:

In A Barnes ~

Michael Barnett Chair

26 September 2019

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Chris Litchfield Trustee

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 JUNE 2019

NOTE	2019	2018
CASH FLOWS FROM OPERATING ACTIVITIES		
Cash was received from:		
Donations, fundraising and other similar receipts	1,063,380	647,713
Receipts from providing services	890,525	413,808
Interest, dividends and other investment receipts	11,217	7,635
Net GST	15,633	1,396
Cash was applied to:		
Payments to suppliers	754,624	508,728
Fundraising	58,950	60,027
Employee related	738,601	543,667
Net cash flows from/(used in) operating activities	428,580	(41,870)
CASH FLOWS FROM INVESTING & FINANCING ACTIVITIES		
Cash was received from:		
Receipts from the sale of property, plant and equipment	-	1,108
Realisation of term deposits	-	91,316
Cash was applied to:		
Payments to acquire property, plant and equipment	45,486	13,903
Investment in term deposits	77,687	93,276
Net cash flows from/(used in) investing & financing activities	(123,173)	(14,755)
NET INCREASE IN CASH	305,407	(56,625)
Opening bank accounts and cash	375,218	431,843
Closing bank accounts and cash	680,625	375,218
This is represented by:		
Bank accounts & Cash 3	680,625	375,218

STATEMENT OF ACCOUNTING POLICIES FOR THE YEAR ENDED 30 JUNE 2019

REPORTING ENTITY

Equal Employment Opportunities Trust is a Charitable Trust established under the Charitable Trusts Act 1957 and governed by the trust deed dated 24 March 1992. It was registered as a charitable entity under the Charities Act 2005 on 8 April 2008.

BASIS OF PREPARATION

Equal Employment Opportunities Trust has elected to apply PBE SFR-A (NFP) **Public Benefit Entity Simple Format Reporting** - Accrual (Not for profit) on the basis that it does not have public accountability and has total annual expenses of equal to or less than \$2,000,000. All transactions in the Performance Report are reported using the accrual basis of accounting. The Performance Report is prepared under the assumption that the entity will continue to operate in the foreseeable future. The figures in the performance report are rounded to the nearest dollar.

SPECIFIC ACCOUNTING POLICIES

VALUATION OF PROPERTY, PLANT AND EQUIPMENT

Fixed Assets are recorded at cost, less accumulated depreciation.

DEPRECIATION

Depreciation is charged to the Statement of Financial Performance at the same rate as is allowed by the by the Income Tax Act 2007 over the estimated useful lives of each part of an item of property, plant and equipment. The method and rates applied are as follows:

ASSET CLASS

Buildings - 8% straight line Furniture & Fittings - 6 - 12% straight line Computer Equipment - 14.4 - 67% straight line

LEASED ASSETS

Leases under which the Trust assumes substantially all the risks and rewards incidential to ownership have been classified as finance leases and are capitalised.

The asset and corresponding liability are recorded at the inception of the lease at the fair value of the leased asset, at amounts equivalent to the discounted present value of the minimum lease payments including residual values. Finance charges are apportioned over the terms of the respective leases using the actuarial method. Capitalised lease assets are depreciated over their expected lives in accordance with rates established for other similar assets.

Operating lease payments are representative of the pattern of benefits derived from the leased assets and accordingly are charged to the Statement of Financial Performance in the periods in which they are incurred.

GOODS AND SERVICES TAX (GST)

The Trust is registered for GST. All revenue and expense transactions are recorded net of GST. Where applicable, all assets and liabilities have been stated net of GST with the exception of receivables and payables which are stated inclusive of GST.

INCOME TAX

Equal Employment Opportunities Trust is a registered charitable entity under the Charities Act 2005, and accordingly is exempt from income tax under sections CW41 and CW42 of the Income Tax Act 2007.

BANK ACCOUNTS & CASH

Bank accounts and cash include cash on hand, bank balances, deposits held at call with banks and other short term highly liquid investments with original maturities of 90 days or less.

INVESTMENTS

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

REVENUE FROM SALE OF SERVICES

Revenue is recorded based on the stage of completion of the service at balance date.

Grants and donations are recorded as revenue as received unless there is an explicit "use or return' condition attaching to the grant, in which case the amounts relating to unspent grants is recognised as a liability and released to income as the grant is spent.

Event and training income, including sponsorship of those events is recognised when the event or training takes place.

TRADE AND OTHER RECEIVABLES

Trade receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less an allowance for any uncollectable amounts. Individual debts that are knownto be uncollectable are written off in the period that they are identified.

TRADE AND OTHER PAYABLES

Trade and other payables represents liabilities for goods and services provided to the Trust prior to the end of the financial year which are unpaid. Trade and other payables are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

EMPLOYEE ENTITLEMENTS

Employee entitlements to salaries and wages, annual leave and other benefits are recognised when they accrue to employees.

CHANGES IN ACCOUNTING POLICIES

There have been no changes in accounting.

NOTES TO THE PERFORMANCE REPORT

FOR THE YEAR ENDED 30 JUNE 2019

		2019	2018
NOTE 1: ANALYSIS OF REVENUE			
Revenue Item	Analysis		
Donations, fundraising and	Government Matching & Funds	396,000	396,000
other similar revenue	Donations received	535,270	399,383
	Total	931,270	795,383
Revenue from providing services	Diversity Awards Ticket Sales and Sponsorship	297,695	199,350
	Events, Training and Sponsorship	149,165	84,650
	Consulting Services	348,754	238,762
	Total	795,614	522,762
Interest, dividends and other investment income	Interest on cash deposits	12,417	7,635
NOTE 2: ANALYSIS OF EXPENSES			
Expense Item	Analysis		
Expenses related to public fundraising	Communication & Marketing	58,700	59,809
	Information Services	250	218
	Total	58,950	60,027
Volunteer and employee related costs	Salary & Wages	755,939	534,923
	Total	755,939	534,923
Expenses related to providing services	Diversity Awards expenses	237,000	182,024
	Diversity Summit expenses	-	840
	Events and Training expenses	57,940	36,290
	Consultancy Services	154,762	76,203
	Administration and Overhead costs	300,332	206,442
		750,033	501,799
Other Expenses	Depreciation	24,085	14,232
	Loss (gain) on disposal of assets	-	217
	Relocation Expenses	-	9,512
	Total	24,085	23,961

Fees of \$7,950 and \$3,000 were paid by the Trust to Crowe Horwath New Zealand Audit Partnership for the audit of the performance report and assistance with preparation of the performance report respectively for the year ended 30 June 2019 (2018: \$7,250 and \$3,000 respectively).

NOTES TO THE PERFORMANCE REPORT FOR THE YEAR ENDED 30 JUNE 2019

		2019	2018
NOTE 3: ANALYSIS OF ASSETS			
Asset Item	Analysis		
Bank accounts and cash	Bank account cheque	281,798	113,648
	Bank account savings	140,133	32,023
	Petty Cash	-	350
	Term Deposits	258,694	229,197
	Total	680,625	375,218
Debtors and prepayments	Accounts receivable	226,803	303,426
	Prepaid expenses	101,697	70,574
	Accrued Income	-	132,000
	Total	328,500	506,000
Investments	Term Deposits	170,962	93,276
NOTE 4: ANALYSIS OF LIABILITIES			
Liabilities Item	Analysis		
Creditors and accrued expenses	Accounts payable	96,899	64,224
	Accrued Expense	11,500	13,506
	GST Payable	21,804	6,171
	Credit Card	4,820	1,567
	Total	135,023	85,468
Employee costs payable	Annual leave accrual	19,016	15,000
	Salary & Wage accrual	21,600	8,505
	PAYE and other taxes	10,227	10,000
	Total	50,843	33,505
Other Current Liabilities	Income in Advance - Events	208,225	191,027
	Total	208,225	191,027

NOTES TO THE PERFORMANCE REPORT FOR THE YEAR ENDED 30 JUNE 2019

NOTE 5: PROPERTY PLANT & EQUIPMENT							
THIS YEAR							
Asset Class	Opening carrying amount	Purchases	Sales/ (Disposals)	Current year depreciation	Closing carrying amount		
Buildings	3,723	3,388	-	3,599	3,512		
Furniture and fixtures, and Office Equipment	24,193	4,986	-	3,520	25,659		
Computers	10,797	44,502	-	16,966	38,333		
Total	38,713	52,876	-	24,085	67,504		

LAST YEAR

Asset Class	Opening carrying amount	Purchases	Sales/ (Disposals)	Current year depreciation	Closing carrying amount
Buildings	360	6,175	-	2,812	3,723
Furniture and fixtures, and Office Equipment	24,360	3,061	(1,325)	1,903	24,193
Computers	15,647	4,667	-	9,517	10,797
Total	40,367	13,903	(1,325)	14,232	38,713

Significant donated assets recorded - source and date of valuation

None

Significant donated assets - not recorded

None

NOTE 6: CHANGES IN ACCUMULATED FUNDS

THIS YEAR				
Description	Capital Contributed by Owners or Members	Accumulated Surpluses or (Deficits)	Reserves	Total
Opening Balance	-	703,207	-	703,207
Surplus	-	150,293	-	150,293
Closing Balance	-	853,500	-	853,500

LAST YEAR

Description	Capital Contributed by Owners or Members	Accumulated Surpluses or (Deficits)	Reserves	Total
Opening Balance	-	498,137	-	498,137
Deficit	-	205,070	-	205,070
Closing Balance	-	703,207	-	703,207

NOTES TO THE PERFORMANCE REPORT FOR THE YEAR ENDED 30 JUNE 2019

	2019	2018
NOTE 7: COMMITMENTS		
Explanation and Timing		
Commitments to lease or rent of assets		
Less than 1 year	47,124	50,512
Greater than 1 year, less than 5 years	7,340	54,464
	54,464	104,976

The Trust had a commitment for the hireage of event facilities at 30 June 2019 of \$32,950 (2018: \$56,230)

NOTE 8: CONTINGENT LIABILITIES

At balance date there were no known contingent liabilities (2018: nil)

		2019	2018	2019	2018
NOTE 9: RELATED PARTY TR	ANSACTIONS				
Description of relationship with trustees	Description of transaction	Value of Transactions	Value of Transactions	Amounts outstanding	Amounts outstanding
Michael Barnett - Chief Executive of Auckland Chamber of Commerce	Rent paid to Chamber of Commerce	40,000	33,600	-	-
Michael Barnett - Chief Executive of Auckland Chamber of Commerce	Accounting Services paid to Chamber of Commerce	44,000	45,630	4,358	-
	Total	84,000	79,230	4,358	-

Sponsorship, donations and consultancy service revenue has been received by the Trust during the years ended 30 June 2019 and 30 June 2018 from organisations which have Officers that are also Trustees of the Trust.

NOTE 10: EVENTS AFTER BALANCE DATE

There were no events that have occurred after the balance date that would have a material impact on the Performance Report. (2018: nil)

STATEMENT OF SERVICE PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2019

Diversity Works New Zealand is the only national body specifically set up to promote, facilitate and showcase best practice workplace diversity and inclusion across all diversity dimensions. Since our establishment as a Charitable Trust in 1992, we have been continuously jointly supported by a government and employer contributions. In the financial year 1 July 2018 to 30 June 2019, 455 organisations were donor members. These organisations came from all around New Zealand and represent the private, public and not for profit sectors. We engaged face-to-face with 3702 people through public and customised education workshops, held in nine regional centres and our three major cities. We engaged with thousands and more through our online channels. Our annual Diversity Awards NZ ™ attracted 97 entries across nine categories and the gala dinner in August 2018 was attended by 729 people.

	2019	2018
DESCRIPTION AND QUANTIFICATION OF THE ENTITY'S OUTPUTS		
a) Public and customised education workshops (event information):	attendees	attendees
	at events	at events
Workshop attendees	1,034	879
Customised training attendees	2,420	1,418
Roadshow attendees	-	231
b) Diversity Awards attendees	729	555
	number of	number of
	members	members
c) Membership	455	398

DIVERSITY WORKS NEW ZEALAND | MEMBERS

Thank you for your commitment to a more inclusive Aotearoa New Zealand.

FOUNDATION MEMBERS (since 1992)

Air New Zealand Limited ANZ Bank New Zealand ASB Bank Limited BP Oil New Zealand Ltd Business New Zealand Fisher & Paykel Appliances Limited Fletcher Building Limited Fonterra Co-operative Group Limited KiwiRail Group New Zealand Post Limited Oji Fibre Solutions (NZ) Ltd Progressive Enterprises Ltd Spark New Zealand Westpac New Zealand

MEMBERS

4Sight Consulting Limited A.C. Nielsen (N.Z.) ULC A1 Immigration Services Ltd AA Insurance Limited AAPC Properties Pty Ltd Access Ability Accident Compensation Corporation Acumen Republic Aktive Auckland Sport & Recreation Allfields Customised Solutions I imited AllSpark Limited Alpha Health Care New Zealand l imited Alpha Recruitment Limited Alsco NZ Altris Ltd Ambience Tiling Limited Anderson Lloyd Lawyers Antarctica New Zealand Anthony Harper Appoint Better Boards Ara Institute of Canterbury Arbitrators' and Mediators' Institute of New Zealand Artemis Executive Recruitment Limited Arup New Zealand Limited Asaleo Care New Zealand Limited Asco Asphalt Aspeq Limited Aspire2 Business | Workplace Communication Aspire2 International AsureQuality Ltd Auckland Chamber of Commerce Auckland Council Auckland District Health Board Auckland International Airport I td Auckland Tourism, Events and Economic Development (ATEED) Auckland Transport

Auckland War Memorial Museum Auckland Women's Centre Augustus Services Ltd Aurecon New Zealand Limited AUT University Aviat Networks Balcrom Limited Bay of Plenty District Health Board Bay of Plenty Regional Council BCITO **BDO** Auckland BDO Christchurch Limited BDO New Zealand Limited BDO Taranaki Limited BDO Wellington Limited Beca Engineering New Zealand Limited Bell Gully Ben Vanderkolk care of BVA The Practice Blind Foundation Bluebird Foods Ltd **BNC International Limited** Boffa Miskell Ltd Born Digital Brian Sokolich Panelbeaters Ltd Bright Track Ltd Briscoes Group Limited British American Tobacco (NZ) Ltd Brookfields Lawyers Bunnings (NZ) Limited Bupa Care Services NZ Ltd C B Norwood Distributors Limited Canon New Zealand Limited Capital Training Limited Careering Options Limited Carmento Limited Cavell Leitch Central Football Changda International New Zealand Ltd Chapman Tripp Chartered Accountants Australia and New Zealand Chep New Zealand ChildFund New Zealand Limited Christchurch City Council ChristchurchNZ Chubb Insurance New Zealand Limited City Care Limited Civil Aviation Authority of NZ Coca Cola Amatil (NZ) Ltd Codeblue Commerce Commission Commission for Financial Capability Community Connections Te Hapori Awhina Tangata Community Education Trust Auckland Compass Group NZ Ltd Competenz Conrad Properties Limited Constellation Brands New 7ealand

Construct Civil Limited Convergence Partners Ltd Counties Manukau Kindergarten Association Coverstaff Recruitment Ltd CPB Contractors Pty Limited Creative New Zealand Cricket Wellington Crombie Lockwood (NZ) Limited DB Breweries Limited DDB Group NZ Deaf Aotearoa Holdings Limited Deloitte Dentsu Aegis Network NZ Department of Conservation Department of Corrections Department of Internal Affairs Department of the Prime Minister & Cabinet Diversity Council Australia Ltd DLA Piper New Zealand Double Denim Downer New Zealand Drake International Drum Agency Dunedin City Council Dusty Road Limited EAP Services Ltd EAPworks Earthquake Commission Education Council Education Unlimited Employers & Manufacturers Association (Northern) Inc Employers Assistance Ltd Employment Services Limited T/A Canstaff Engage HR Limited Engineering New Zealand English Language Partners New Zealand Trust Enterprise IT Ltd Environment Canterbury Limited Environmental Protection Authority (EPA) Equifax New Zealand Information Services & Solutions Ltd Equinox Limited Ernslaw One Limited Essential HR Limited Eurotech Interiors Limited Experience Wellington Far North REAP Society Inc Farmers Mutual Group Fidelity Life Assurance Company Limited Financial Markets Authority (FMA) Fire and Emergency New Zealand Fisher & Paykel Healthcare Ltd Flexi Group NZ Limited Flick Electric Co FN7 I td Freestyla Construction & Recruitment Limited Freightways Limited Frog Recruitment Limited

Fuel Storage Fundraising Institute of New Zealand - FINZ Gaulter Russell- Numero New Zealand Limited GBL Personnel Limited Gentrack Limited GHD Limited Golder Associates (NZ) Limited Goodman Property Services (NZ) Limited Government Communications Security Bureau Graham Carr Limited GrainCorp Grant Thornton New Zealand 1 td Greater Wellington Regional Council Greenpeace New Zealand Inc Halberg Foundation Hanyang Corporation Harbour Sport Harcourts Group Ltd Harrison Grierson Consultants I imited Hawkes Bay District Health Board Health Promotion Agency HealthElement 2009 Ltd Heaney & Partners Limited Hobson Leavy Limited Hockey New Zealand Holmes Group Hope Cross Consulting Ltd Horticulture New Zealand I imited Housing New Zealand Corporation HRNZ Limited Hudson Global Resources (NZ) Limited Human Resources Institute of NZ (HRINZ) IAG Group IBM New Zealand Ltd Infrastructure New Zealand I imited Inland Revenue Inside Executive Recruitment Inspired Kindergartens International Education Fund Limited Itus Scaffolding Ltd J & B Enterprises Limited Jackson Stone and Partners Jacobs New Zealand Limited James & Wells Johnson & Johnson (New Zealand) Limited Kensington Swan Holdings Limited Kerridge & Partners Trustee Company Limited Key Assets Kiwi Property Kiwi Wealth Investments LP Kiwibank Ltd KPMG Lakes District Health Board

Land Information New Zealand LawWorks Legal Personnel (2017) Limited Les Mills International Life Education Life Links Life Plus Lincoln University Lion NZ Limited Longveld Ltd Lotto New Zealand Luscombe Legal Manaaki Whenua Landcare Research NZ Ltd Maori Television Service Marsh N7 I TD Martin Jenkins MAS Massey University Masterton District Council MB Century McDonald's Restaurants (NZ) I td Media Design School MediaWorks New Zealand Mental Health Foundation of New Zealand Merck Sharp & Dohme (New Zealand) Limited MercyAscot Meredith Connell Meridian Energy Ltd Metalcraft Roofing Limited Metro Performance Glass MetService NZ Ltd MidCentral District Health Board Ministry for Culture and Heritage Ministry for Pacific Peoples Ministry for Primary Industries Ministry for the Environment Ministry for Women Ministry of Defence Ministry of Education Ministry of Foreign Affairs and Trade Ministry of Justice Ministry of Maori Development Te Puni Kōkiri Ministry of Social Development Ministry of Transport Minter Ellison Rudd Watts MOTAT National Institute of Water & Atmospheric Research Limited National Personnel Ltd Nelson City Council Nelson Marlborough Institute of Technology Netball New Zealand Inc Network Personnel New Plymouth District Council New Zealand AIDS Foundation Te Tuuaapapa Mate Aaraikore o Aotearoa New Zealand Cricket New Zealand Customs Service New Zealand Defence Force HQ New Zealand Film Commission New Zealand Football New Zealand Game Developers Association

New Zealand Green Building Council

New Zealand Oil & Gas Limited New Zealand Police New Zealand Red Cross New Zealand Steel Ltd New Zealand Tertiary Education Union New Zealand Transport Agency (NZTA) New Zealand Winegrowers Newasian Logistics Ltd Niche Recruitment Limited Ninja Kiwi Limited Nirvana Health Group Noel Leeming Group Limited North Canterbury Alpine Trust Northpower Ltd NZ Council for Educational Research NZ Health Partnerships Limited NZ Public Service Association Inc NZME Publishing Limited NZX Limited Obertech Group OCG Consulting Ltd Office of Film & Literature Classification Office of the Clerk of the House of Representatives Office of the Privacy Commissioner OfficeMax New Zealand Limited OMD New Zealand Limited Opotiki District Council Orange Scaffold Ltd Oriana Enterprises Limited Orion New Zealand Ventures I imited Otago Polytechnic Pacific Steel (NZ) Limited Palmerston North City Council Parker Bridge (NZ) Ltd Parliamentary Service Partners Life Peddle Thorp Ltd Pengelly Engineers Pentair Flow Technologies Pacific Pty Ltd PHARMAC Philip Morris (NZ) Limited Platinum Recruitment Ports of Auckland Ltd PPG Industries NZ Ltd Precinct Properties NZ Ltd Primary ITO Progress to Health Queenstown-Lakes District Council Racing Industry Transition Agency (RITA Randstad Pty Ltd Ravensdown Limited RCSA Australia & New Zealand RDT Pacific Limited Real Journeys Ltd Rebel Sport Recruit IT Group Ltd Reserve Bank of New Zealand Rider Levett Bucknall Auckland Ltd Ronald McDonald House

Charities NZ

Rotorua Heritage Farm Limited

Rotorua Lakes Council RTA Studio Russell McVeagh Ryan Recruitment Saatchi & Saatchi Limited Salt Selwyn District Council Serious Fraud Office Shadeworld Shamrock Recruitment Group Shine Communications Group I imited Shore Ceilings & Partitions Limited Simpson Grierson Site Safe New Zealand Inc SKY TV SKYCITY Auckland Limited Soar Printing Company Limited SOLGM Solnet Solutions Limited Southern Cross Health Society Southern Cross Hospitals Ltd Southland District Council Sparta Construction NZ Limited Special Group Limited Sport and Recreation New Zealand Springload Web Design State Services Commission Statistics New Zealand Steelworks New Zealand Limited Strategic Pay Limited Structural Support and Panel NZ Ltd Stuff Sudima Hotels- Hind Management (NZ) Limited Suncorp New Zealand Supercut Engineering Limited Sustainable Business Network Synergy Health Limited Synlait Milk Ltd T&G Global Tairawhiti District Health Board Talent Vault Tamaki Regeneration Company Taranaki District Health Board Tauranga City Council TBWA Te Aho o Te Kura Pounamu Te Hopai Trust Group Te Pou o te Whakaaro Nui Te Taura Whiri I te Reo Maori Mäori Language Commission Te Utuhina Manaakitanga Trust The Addiction Resource Centre Rotorua) Tearfund Tegel Foods Ltd Television New Zealand Limited Tertiary Education Commission The Communication Agencies Association of NZ The Construction Training Centre The Cookie Project The Co-operative Bank Limited The Diversity Agenda The Gearbox Factory The Hongkong & Shanghai Banking Corporation Ltd

The Ministry of Business, Innovation and Employment (MBIE) The New Zealand Institute for Plant and Food Research I imited The Otago Chamber of Commerce The Royal Australian and New Zealand College of Ophthalmologists RANZCO The Royal New Zealand College of General Practitioners The Sage-ing Institute The Skills Organisation The Todd Corporation The Treasury The University of Otago The Warehouse Group Ltd Thinkplace Tomorrow's People Ltd Tonkin & Taylor Ltd Top Drawer Consultants . Topline Group Torpedo7 Transdev Australasia Pty Ltd Transpower New Zealand I imited Tribe Limited Trustpower Limited TSB Bank Limited TupuToa TWP#3 Unitec Institute of Technology Upskills Vector Limited Victoria University of Wellington Villa Maria Estate Limited Vodafone New Zealand Limited Waikato District Health Board Waikato Institute of Technology (WINTEC) Waitemata District Health Board Warehouse Group Financial Services Warehouse Stationery Watercare Services Limited Wellington City Council Wellington Pipelines Limited Western Bay of Plenty District Council Whakatane Mill Limited Whanganui District Health Board Whitecliffe College of Arts & Design Whitireia New Zealand Woolux Corporation Limited Workbridge Incorporated WorleyParsons New Zealand l imited WPP AUNZ Write Limited Wynn Williams Xero Limited Yellow NZ Limited Younity Limited YWCA Auckland Z Energy Limited Zag

Members as at 30 June 2019

TRUSTEES REPORT

FOR THE YEAR ENDED 30 JUNE 2019

Trustees

The following persons held positions as Trustees of the Equal Employment Opportunities Trust (EEO Trust) as at 30 June 2019:

Michael Barnett

EEO Trust Chair, Chief Executive, Auckland Business Chamber

John Christie Director of Enterprise Dunedin

Susan Doughty (Co-opted member) Director - Talent & Engagement, Fonterra Co-operative Group

Naomi Ferguson Commissioner and Chief Executive, Inland Revenue

Michelle Hippolite

Chief Executive, Te Puni Kōkiri (Ministry of Māori Development) (term completed)

Chris Litchfield Managing Director, Coca Cola Amatil New Zealand Ltd

Adrienne Miller Consultant and Independent Director

Ranjna Patel Director of Nirvana Health Group

Debbie Power Chief Executive of the Ministry of Social Development

Helene Quilter Secretary of Defence, New Zealand Ministry of Defence (term completed)

Activity

The EEO Trust was incorporated under the Charitable Trusts Act 1957 on 31 March 1992.

The purpose of the EEO Trust is to promote to New Zealand employers the implementation of equal employment opportunities principles and best practice in the work place.

For and on behalf of the Board of Trustees:

In A Barner

Michael Barnett Chair 26 September 2019

lh t

Chris Litchfield Trustee

TRUST DIRECTORY

AS AT 30 JUNE 2019

Nature of Business

To promote to New Zealand employers the implementation of equal employment opportunities principles and best practice in the workplace.

Registered Office

Level 1 90 Symonds Street Auckland Central Auckland 1010

PO Box 12929 Auckland 1642

Ph 09 525 3023 E-mail admin@diversityworksnz.org.nz www.diversityworksnz.org.nz

Accountants

Auckland Chamber of Commerce Level 9 90 Symonds Street Grafton Auckland 1010

Auditors

Crowe Horwath New Zealand Audit Partnership Level 29 188 Quay Street Auckland 1010

Bankers

ASB Bank Limited Business Banking Centre PO Box 35 Shortland Street Auckland 1140

Trust Settlement Date 24 March 1992





Diversity Works New Zealand is grateful to our family of Alliance Partners for their continued and generous support.



Russell Mc\eagh













WE HELP ORGANISATIONS DO WORKPLACE INCLUSION WELL AND DO WELL BECAUSE OF IT

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